

Forest Logistics Coordinator
THSP-Exception Position 4 – AD-I

INTRODUCTION

This position is utilized on the Payette National Forest and is responsible for the supervision and management of the Forest logistics operations. The incumbent works under the oversight of the Dispatch Center Manager.

MAJOR DUTIES

Supervises the Forest Logistics Support Organization; consisting of Security Coordinator, Transportation Unit and Food Coordinator.

Integrates operations with the Forest/Zone Dispatch Coordinator and existing organization.

Maintains communications with the Dispatch Center Manager, Expanded Dispatch Supervisor, Incident Management Team Logistics Chief and Fire Staff Officer to provide logistical support.

Coordinates initial mobilization; establishes communications with Incident Command Post and corresponding Incident Management Team personnel.

Provides for security for all operations and manages the Security Coordinator.

Ensures Resource Order numbers and Fire management codes are maintained for each incident.

This position requires specialized knowledge of national interagency logistics procedures/policies, interagency coordination and interagency incident business practices. The incumbent uses knowledge and skills gained from previous experience in planning and implementation of similar logistical support organizations using the ICS system. The position works independently and is required to utilize past experience and training to make decisions. Problems are resolved independently. Current ICS guidelines are adapted to apply to a Forest support organization.

/s/ Tina Ledger

Incident Business coordinator

Forest Service, Intermountain Region